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Gold Collaboration and Content



Global Reach. Local Service.

Synergy Packaged Services

SharePoint Discovery

Identify Your Business Needs

Help your business plan for success. Working through a set of onsite workshops with key stakeholders, Synergy identifies the deliverables and outcomes that are critical to the success of a SharePoint deployment project. We begin by determining the business goals and objectives that an organization has and the priorities that are assigned to each. We analyze the specific functionality that needs to be delivered to meet these objectives and the infrastructure and platform environment in which it will be implemented. Synergy then creates a plan for implementing the solution in a cost-effective manner and within a manageable time frame that also fits the organization's budget.

Create a Solution Roadmap

Let us help you define the best path for reaching your business goals. Through the Discovery, Synergy lays out a plan for implementing a project in manageable life-cycles of approximately 3 months from start to finish. A typical engagement plan will envision several possible project cycles with each one building on the success and feedback of the previous. This approach allows customers to proceed along an implementation roadmap at a pace that allows new technology and processes to be absorbed and accepted before the next round of implementation begins.

Get a Fixed-Price Quote On the Implementation

The primary output of the Synergy Discovery is a Findings document which proposes a solution and a project plan. Along with this document, Synergy will use the insight and understanding from the Discovery to provide a fixed-price quote on performing the implementation. There is no obligation to proceed with the project but, if accepted, Synergy guarantees to complete the solution within the quoted budget.

Synergy's Discovery Process

The project involves 2-3 days of on-site meetings with the customer in which Synergy gathers requirements and meets with stakeholders. Following this, Synergy architects work off-site to collate and analyze the details and develop a customized solution for the customer. The entire process takes roughly three weeks depending on the scheduling and availability of stakeholders.